

Workplan Page

Committee	Design
Board Approval Date	
Budget Allocation	

Goal: To enhance the visual quality of downtown Heflin

Activity: To install directional signage for parking and gateway entrances

Outcome: To provide visual cues for people traveling through downtown

Tasks	Person Responsible (Name)	Staff Committee (Time)	Task Deadline (Date)	Budget \$\$	Follow-Up Required (If needed)
1. Identify areas for signs and types of signs	Beverly/Tanya		11/1/2018	\$0	Beverly/Tanya
2. Contact ALDOT about sign regulations	Tanya		11/1/2018	\$0	Tanya
3. Create Designs	Beverly/Tanya		11/1/2019	\$0	Beverly/Tanya
4. Develop funding strategy	Beverly/Tanya		11/1/2018	\$0	Beverly/Tanya
5. Present Design and Funding Strategy to the Board	Beverly		12/5/2018	\$0	Beverly
6. Project Completion/Installation	St Dept and/or private cont.		3/6/2019		Beverly/Tanya

